

# WP 6 Quality and evaluation

TISIP

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# WP 6 – Work Package descriptions

- We started by making an extensive Work Package description for each WP in collaboration with the respective partners.
- This to set the right focus and help the project partners to get a mutual understanding of the project.
- The WP descriptions was based on the official project document, but even more extensive
- Important and usefull work that reveals possible misunderstandings in the beginning of the project.
- Good experience with this from earlier projects
- All WP-leaders were asked to come up with quality assurance criteria relevant for their WP

# WP 6 – WP-description

- The WP-descriptions had the following subjects:
  - Aim
  - Description of work (all the tasks and subtasks)
  - Deliverables and outputs
  - Quality assurance criteria in the WP
  - Activities (linked with milestones and distribution of work between the partners)
  - References

# WP 6 – QA and evaluation document/plan

- The next thing we did was to develop a Quality assurance and evaluation document
- The document focused on each of the WPs and the important quality aspects to be focused on
- The quality assurance criteria for the respective WPs was a result of the input from the WP-leaders and general QA-criteria
- The QA and evaluation document was made to be used in everyday work by all the partners helping them to focus on all the important aspects in each WP.
- The QA and [evaluation document](#) was updated five times during the project to keep it as valid as possible.

# WP 6 – The web site

- The project established a website (Internal and external functionality)
- All finalized results were published on the internal website making them easier to find and evaluate.
- Important that all the project partners can follow the progress in the project and see the results produced.

# WP 6 – 3 evaluation questionnaires

- As part of the evaluation and quality assurance we made a questionnaire (two versions the first time)
- The partners have answered the questionnaire 3 times during the project (autumn 2008, spring 2009 and autumn 2009)
- Each time there were made a presentation of the results in next partner meeting where the project group discussed the results
- It is important that the partners use enough time and effort to answer the questionnaires

# WP 6 – QA and evaluation of finalized results

- All finalized documents and products in all WPs have been published on the internal web-site
- In WP6 we have gone through the results and given feedback as part of the QA and evaluation
- The project also had a dedicated WP focusing on the testing and evaluation of the software product (iQToll plug-in) and the relevant training material (internal and external testing)
- The project also hired an external evaluator – Alfredo Soeiro from Universidade Do Porto
- He has given feedback regarding all the WPs and the deliverables to the EU

# WP 6 – The final document

- The final product in WP 6 is a complete project evaluation report for the EU.
- Writing this document have been an ongoing activity as the project have finalized its deliverables and outcomes



- Thank you for listening!